

Message

From: Garcia, David [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F0A9D226635746338D68D71576583E6A-GARCIA, DAVID]
Sent: 11/1/2019 4:24:09 PM
To: Donaldson, Guy [Donaldson.Guy@epa.gov]
Subject: Fwd: Tasks - Please sign TX RH BART FIP Supplemental Proposal

Sent from my iPhone

Begin forwarded message:

From: "Gray, David" <gray.david@epa.gov>
Date: November 1, 2019 at 11:22:29 AM CDT
To: "Garcia, David" <Garcia.David@epa.gov>, "Balandran, Olivia-R" <balandran.olivia-r@epa.gov>, "McAtee, Jeffrey" <McAtee.Jeffrey@epa.gov>, "Taheri, Diane" <Taheri.Diane@epa.gov>
Subject: FW: Tasks - Please sign TX RH BART FIP Supplemental Proposal

Signed

From: R6 Federal Register Notice Digital Signature Home <no-reply@sharepointonline.com>
Sent: Friday, November 1, 2019 8:33 AM
To: Gray, David <gray.david@epa.gov>; McQueen, Ken <McQueen.Ken@epa.gov>
Subject: Tasks - Please sign TX RH BART FIP Supplemental Proposal

Task assigned by Ruan-Lei, Karolina on 11/1/2019.

Due by 11/1/2019

R6 FRN Signature Workflow started by Ruan-Lei, Karolina on 11/1/2019 8:32 AM
Comment: The EPA's supplemental proposal on the Texas Regional Haze BART FIP is ready for digital signature. No changes have been made since the completion of electronic concurrence.

The supplemental proposal Federal Register Action is dated November 1, 2019. The date of digital signature must match this date. If the action cannot be digitally signed on the above date, please contact Adina Wiley, Ashley Mohr, Carl Young, Carrie Paige, Jeff Riley, and Karolina Ruan Lei to insert the new signature date in the document prior to signature and the document will be returned to you for signature with the new signature date.

To complete this task:

1. Open the Signature Document Set **TX RH BART FIP Supplemental Proposal**. This document set includes the concurrence workflow summary and the Federal Register(s) prepared for signature.
2. Open the Federal Register with your name in the file name. Apply your digital signature to the MS Word document using the instructions below.
3. Use the **Open this task** button to mark the task as completed. The **Open this task** button is on the Outlook email ribbon. (If you cannot update this task, you might not have access to it.)

INSTRUCTIONS FOR APPLYING A DIGITAL SIGNATURE TO A FEDERAL REGISTER NOTICE

- Once the Federal Register Notice opens in Word, click the **File** tab.
- Click **Info**.
- Click **Protect Document**.
- Click **Add a Digital Signature**.
- The **Sign** dialog box will open.
 - Select a **Commitment Type** from the pull-down menu. Federal Register notices typically use 'Approved this document'.
 - In the **Purpose for signing this document**, type the purpose or leave blank.
 - Ensure the correct signing certificate is displayed. If your name is not listed under 'Signing as' please click the **Change** button and select the appropriate signing certificate (your name and unexpired).
 - Click **Sign**.
 - **Signed Document** will appear and state that 'This document has been signed and marked as final. It should not be edited. If anyone tampers with this document, the signatures will become invalid.' This tells you the signature process is complete.
- Close the document and return to Outlook to complete the task per Step 3 above.